



Attleboro Police Department

12 Union Street

Attleboro, Massachusetts 02703

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attleboropolice.org

Kyle P. Heagney
Chief of Police

**BELOW ARE THE REQUIRED ITEMS NEEDED FOR
NEW AND RENEWAL MASSACHUSETTS RESIDENT
FIREARMS IDENTIFICATION CARD (FID) OR LICENSE TO CARRY (LTC) APPLICATIONS:**

ALL APPLICATIONS, ALONG WITH THE CORISPONDING DOCUMENTS CAN BE DROPPED OFF (ALL AT THE SAMETIME) AT THE POLICE DEPARTMENT - ANY DAY AT ANYTIME.
PLEASE WRITE: "ATTENTION FIREARMS LICENSING" ON THE ENVELOPE.

Incomplete application packets or incorrect documents could delay the application process.

Renewal Applications: Will be processed based upon your expiration date. You do not have to come in for fingerprints or photographs. You MUST submit your renewal application prior to your expiration date to receive a receipt that will keep your expired license active during the renewal process. Please EMAIL the Firearms Licensing Officer for any status updates.

New Applicants: Will be contacted by the Firearms Licensing Officer at a later date to schedule an interview and fingerprint appointment based upon the submission date. Please EMAIL the Firearms Licensing Officer for any status updates.

Unless otherwise noted NEW AND RENEWAL application packets MUST include the following documents:

1. A completed, signed and dated Massachusetts Resident Firearms License Application.
2. Two (2) proofs of residency; Examples: Gas Bill, Electric Bill, Cable Bill, Cell Phone Bill, or any two pieces of mail physically delivered to your residence with your name, address and a barcode or QR code above or below it. **You only need to submit COPIES of the top of the bill or front of the envelope, please put them both on one page.**
3. **NEW APPLICANTS ONLY:** A COPY of your Massachusetts Firearms Safety Certificate.
4. **Applicants between the ages of 15 & 17:** Need a letter from a parent or guardian granting permission for an FID Card.
5. **ALL APPLICANTS:** A copy (FRONT ONLY) of your Massachusetts Driver's License. **RENEWALS:** (In addition to the D.L.): A copy of your current or expired LTC/FID (FRONT ONLY). **The copies of your Driver's License & LTC/FID should be on one page.** If you are a **NATURALIZED CITIZEN:** a copy of your Naturalization Certificate or US Passport.
6. **RENEWALS:** A check made payable to: "The City of Attleboro" is due when submitting your RENEWAL application. **NEW APPLICANTS:** DO NOT SUBMIT A CHECK, you will bring a check with you on the date of your fingerprint appointment.

APPLICATION FEE'S:

LTC/FID	New or Renewal	\$100.00
LTC/FID	RENEWALS over the age of 70 (as of renewal date)	FREE
FID	Between the age 18 & 21	\$100.00
FID	Between the ages of 15 & 17	\$25.00

**Contact Firearms Licensing Officer Berube with any questions at:
rberube@attleboropolice.org or 508-222-1212 ext.2101.**

Version: 09/13/2023 - **PLEASE READ THIS PAGE CAREFULLY, COMPLETELY & THEN
KEEP THIS PAGE FOR YOUR RECORDS**



THE COMMONWEALTH OF MASSACHUSETTS
 EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
 Department of Criminal Justice Information Services
 mass.gov/firearms-services

PD USE ONLY	
FTN:	_____
LIC #:	_____

Submit this form and direct any questions to
 your local police department

MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
 FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
 FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L c. 140, §§ 129B, 131)

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Carry - Stun Gun Only
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
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Residential Address	City	State	Zip Code	Telephone Number
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Mailing Address	City	State	Zip Code	Telephone Number
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Date of Birth	Place of Birth (City, State, Country)
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Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
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Height	Weight	Build	Complexion	Hair Color	Eye Color
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Occupation	Social Security Number (Optional)	Drivers License Number
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Employed By	Business Address
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City/Town	State	Zip	Telephone Number
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ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give
green card number and resident date

Green Card Number

Resident Since (date)

If naturalized, give date, place
and naturalization number

Date

Place

Naturalization No.

2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name		First Name		
Address		City/Town	State	Zip

2.

Last Name		First Name		
Address		City/Town	State	Zip

Please explain why you are requesting a license:

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature: _____ Date: _____

PRIVACY ACT STATEMENT – CIVIL FINGERPRINTING

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

Applicant Notification and Record Challenge

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34. You can find additional information on the FBI website at <https://www.fbi.gov/about-us/cjis/background-checks>.

PLEASE KEEP THIS PAGE, AND THE COVER PAGE FOR YOUR RECORDS.